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DIARY NOTES

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[REDACTED]

12 April 1965

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1. [REDACTED] telephoned to ask if I would take the initiative in arranging a farewell party for General Carter. (As of the close of business on Tuesday, 13 April, Mr. Kirkpatrick had appointed me chairman of a committee composed of Paul Borel, [REDACTED] to plan a farewell party for both Mr. McCone and General Carter.)

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2. I met with Emmett Echols and [REDACTED] to review the personnel actions required prior to Mr. McCone's departure from the Agency. We discussed retirement annuity, gifts, insurance, and other personnel matters. Terry is handling these with the Director, and I arranged for Emmett and Terry to meet with the Director on Wednesday morning, 14 April, at 0845 hours to discuss his various options and ascertain his wishes. The Director will leave town on 1 or 2 May and will turn over his house to the new owner on or about 15 May. [REDACTED] expects to be here in the interim to supervise the packing of the Director's household goods. As soon as the Director leaves, Terry will let us know so that the Office of Security and others can remove the technical installations and property, disconnect the telephone, etc.

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3. Admiral Raborn, the new Director, arrived at the Headquarters building this morning and had lunch with Mr. McCone, General Carter, and Dick Helms. After lunch I spent most of the remainder of the day arranging for office space, secretaries, a badge, car, chauffeur, etc. (The Admiral is staying in Room 1039 at the Madison Hotel.)

4. General Carter directed that [REDACTED] be assigned to drive for Admiral Raborn; this has been done. He also asked us to look into the possibility of giving [REDACTED] a permanent promotion with a GS rating to ensure that they do not suffer too large a cut in salary if and when they return to the motor pool. I told General Carter that I would look into this possibility and asked [REDACTED] to do so. However, at the same time I told General Carter that I did not look with favor upon this and that I doubted very much whether [REDACTED] were qualified for any job other than that of chauffeur.

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5. A meeting and luncheon with a number of alumni, who will compose an "outside" Educational Aid Fund committee and from whom we expect to receive donations, have been scheduled for Thursday, 15 April. The Agency's

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budget hearings before the House Appropriations Committee have now been scheduled for the same date. Since Mr. Kirkpatrick will be on the Hill with the Director, he asked me to give the organizational briefing to this group. I told him that I would but suggested that, if Dick Helms were here, it would be much more appropriate for him to give the briefing.

LKW:jrf

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